

## Communications Efforts at RIDE



### *RIDE website updates in the works...*

Goal: Increase communication and usefulness of the site. Update periodically, include field recommendations.

- ✓ Live links to program websites
- ✓ Developing AE workgroups Tab
  - ✧ All workgroups defined with charge and contact person identified
  - ✧ Links to minutes and related docs, products (posted on RIAEC portal)
- ✓ Links to Portals
  - ✧ Way to Go RI (to use with students, to support referrals)
  - ✧ RI Adult Education Community (RIAEC): Support, Communication & Inspiration for the AE Community
- ✓ PD link
  - PDC
  - Other offerings (RISES initiative etc)
- ✓ Technology Tab
  - ✧ CALIS: On-line support instructions, user manual, how to enter program specific data (ex: DL)
  - ✧ ERIDE button
  - ✧ Handouts, materials from TA sessions with RIDE staff
- ✓ Program management link
  - Priority areas defined
  - Evaluation/monitoring tools and process
  - Current program assignments of AE staff
  - Report templates, guidelines, etc, calendar
  - organizational development info (currently Rensselaerville Institute materials plus more)
  - RIDE Org charts, funded projects by priority chart
  - Manuals, handbooks, etc
  - AE leadership institute materials
  - Agencies to collaborate with
- ✓ Staff contact info

### *Program Overviews...*

- ✓ Communicate program construct/ features: ie schedule, priority areas, tests administered, curriculum/educational methodology in use, program components, population served, network description, or partners working with, special features/considerations.
- ✓ Engage programs in developing via quarterly report
- ✓ Feed into referral process via Way to Go RI/ RIAEC portals